

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 8

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference on June 8, 2020 at 7:00 p.m. with the following persons:

TRUSTEES: Jim VanDeGrift and Dan Jones. Jonathan Sams was absent.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Ron Chasteen, and Mike Shaffer.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on May 26, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that pump testing is needed from Finley Fire at a cost of \$875.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the pump testing from Finley Fire at a cost of \$875.00. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that Karen Haas has requested that she reduce her hours to twelve hours per week. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the reduction in hours for Mrs. Haas to twelve hours per week. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-06-01**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board that Sean Connelly is due a pay increase as he has completed his probationary period. His pay will increase to \$20.16 per hour effective June 6, 2020. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the pay increase for Mr. Connelly to \$20.16 effective June 6, 2020. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-02** (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval for installation of electric with Duke Energy for Fire Station 33 in the approximate amount of \$25,500.00; and to authorize Tammy Boggs Administrator to execute the documents. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing resolution. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-04** (A copy of the resolution will be included in the minutes.)

Chief Jameson gave the Board a review of the accident that occurred on 350 where a tanker rolled over and spilled fuel. Hazmat was called in and our crews were there for most of the day.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor informed the Board that his department is on their second round of mowing. The grass is growing fast with all the rain we received.

Mr. Chasteen informed the Board that they moved a guard rail on Hollandsworth Road and have a bit more blacktop to repair there.

Administration:

Tammy Boggs, Township Administrator, informed the Board that the OKI Grant was used to replace lighting at Stations 31 & 32 which has been completed. The remaining \$8,045.00 will be used on the new Station 33 lights.

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator, Township Officer, or Employee authorized by Township Administrator in the cumulative amount of \$40.28. The purchases are \$3.73 from Kroger and \$36.55 from Walmart. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$40.28. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-06-03**. (A copy of the Resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

Letter from Premier Health regarding donation.
 Letter from Warren County Office of Grants Administration regarding the block grant program.
 Resolution from Warren County Commissioners regarding the public hearing for rezoning
 Application of Creek Song on June 16, 2020 at 9:00 a.m.
 Letter from Warren County Commissioners regarding rezoning application for Creek Song on June 16, 2020 at 9:15 a.m.
 Email from Mr. Niewierowski regarding mini bikes and ATV's on road.

OUT:

Letter to Mrs. Wilson regarding donation.
 Letter to Premier Health regarding donation.
 Email to Mr. Niewierowski regarding his concerns of children riding mini bikes and ATV's on the roadway.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested a line item transfer from within the EMS/Fire Fund from 2193-930-930-000 (Contingencies) to 2193-290-322-000 (Trash Removal) in the amount of \$2,000.00 for needed expenses. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-06-05**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 32176 through 32192 (copy to follow) and Vouchers 547-2020 through 599-2020.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/22/20	6/1/20	449-2020	RAMSEY MAGGARD MEMORIALS	2041-892-0000	\$224.00	FEE J HUFFMAN FOUNDATION SEC 22 LOT 10
					\$224.00	
5/22/20	6/1/20	450-2020	N ZIMMER	2192-892-0000	\$14.00	TOWNSHIP LOGO T SHIRT PURCHASE
					\$14.00	
5/26/20	6/1/20	451-2020	WARREN COUNTY PORT AUTHORITY	1000-892-0000	\$310.00	2020 FLY-IN REFUND J SAMS
					\$310.00	
5/26/20	6/1/20	452-2020	PREMIER HEALTH	2191-803-0000	\$1,000.00	J WILSON BOARD CONTRIBUTIONS TO EMS
					\$1,000.00	
5/27/20	6/1/20	456-2020	CHARTER COMMUNICATIONS	1000-303-0000	\$32,633.66	1ST QTR 2020 CABLE FRANCHISE FEES
					\$32,633.66	
5/29/20	6/1/20	457-2020	GREATER CINCINNATI ENERGY ALLIANCE	1000-892-0000	\$6,954.50	LED LIGHT GRANT FOR ST 31 & 32 RETROFIT
					\$6,954.50	
5/26/20	6/1/20	453-2020	S LOFTUS	2191-299-0000	\$417.96	LIFE SQUAD SERVICES
5/27/20	6/1/20	454-2020	BANKERS LIFE	2191-299-0000	\$93.41	LIFE SQUAD SERVICES
5/27/20	6/1/20	455-2020	UNITED WORLD LIFE INSURANCE	2191-299-0000	\$83.71	LIFE SQUAD SERVICES
5/19/20	6/1/20	458-2020	CGS	2191-299-0000	\$328.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/19/20	6/1/20	459-2020	UNITED HEALTHCARE	2191-299-0000	\$403.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/20	6/1/20	460-2020	AARP	2191-299-0000	\$77.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/20	6/1/20	461-2020	HNB-ECHO	2191-299-0000	\$268.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/20	6/1/20	462-2020	AARP	2191-299-0000	\$286.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/20	6/1/20	463-2020	UNITED HEALTHCARE	2191-299-0000	\$880.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/20	6/1/20	464-2020	UNITED BEHAVIORAL	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	465-2020	HUMANA	2191-299-0000	\$152.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	466-2020	HBPIIL	2191-299-0000	\$175.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	467-2020	ANTHEM BCBS	2191-299-0000	\$328.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	468-2020	HWHO	2191-299-0000	\$438.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	469-2020	ANTHEM BLUE	2191-299-0000	\$454.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	470-2020	ANTHEM BLUE	2191-299-0000	\$492.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	471-2020	AETNA BETTER HEALTH	2191-299-0000	\$980.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/26/20	6/1/20	472-2020	CGS	2191-299-0000	\$3,304.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/20	6/1/20	473-2020	ANTHEM BLUE	2191-299-0000	\$82.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/27/20	6/1/20	474-2020	AARP	2191-299-0000	\$97.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	475-2020	AETNA	2191-299-0000	\$170.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	476-2020	HNB-ECHO	2191-299-0000	\$310.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	477-2020	UNITED HEALTHCARE	2191-299-0000	\$412.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	478-2020	UNITED HEALTHCARE	2191-299-0000	\$482.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	479-2020	CGS	2191-299-0000	\$1,073.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/20	6/1/20	480-2020	ANTHEM BLUE	2191-299-0000	\$203.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/29/20	6/1/20	481-2020	AETNA	2191-299-0000	\$393.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/28/20	6/1/20	487-2020	STATE OF OHIO	2191-299-0000	\$8,822.02	LIFE SQUAD SERVICES WCI 1ST QTR 2020 (DIRECT DEPOSIT)
					\$21,396.80	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/26/20	6/1/20	482-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,209.00	NEW \$5 PERMISSIVE AUTO APRIL 2020 (DIRECT DEPOSIT)
5/26/20	6/1/20	483-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$769.43	MOTOR VEHICLE LICENSE TAX APRIL 2020 (DIRECT DEPOSIT)
5/26/20	6/1/20	484-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,013.06	CENTS PER GALLON MAY 2020 (DIRECT DEPOSIT)
5/26/20	6/1/20	485-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$5,239.00	OLD \$5 PERMISSIVE AUTO TAX (DIRECT DEPOSIT)
5/26/20	6/1/20	486-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$16,515.83	GAS EXCISE TAX MAY 2020 (DIRECT DEPOSIT)
					\$25,746.32	
5/29/20	6/1/20	488-2020	STAROHIO	1000-701-0000	\$3,659.17	MAY 2020 INTEREST
5/29/20	6/1/20	489-2020	PRIMARY	1000-701-0000	\$12.04	MAY 2020 INTEREST
5/1/20	6/5/20	490-2020	US BANK	1000-701-0000	\$1.15	MAY 2020 SWEEP INTEREST
5/1/20	6/7/20	491-2020	CD 15	1000-701-0000	\$337.68	MAY 2020 INTEREST
5/4/20	6/7/20	492-2020	CD 24	1000-701-0000	\$358.15	MAY 2020 INTEREST
5/4/20	6/7/20	493-2020	CD 9	1000-701-0000	\$317.22	MAY 2020 INTEREST
5/6/20	6/7/20	494-2020	CD 10	1000-701-0000	\$337.68	MAY 2020 INTEREST
5/11/20	6/7/20	495-2020	CD 25	1000-701-0000	\$368.38	MAY 2020 INTEREST
5/11/20	6/7/20	496-2020	cd 28	1000-701-0000	\$204.66	MAY 2020 INTEREST
5/21/20	6/7/20	497-2020	CD 4	1000-701-0000	\$347.92	MAY 2020 INTEREST
5/26/20	6/7/20	498-2020	CD 7	1000-701-0000	\$317.22	MAY 2020 INTEREST
5/26/20	6/7/20	499-2020	CD 5	1000-701-0000	\$337.68	MAY 2020 INTEREST
5/27/20	6/7/20	500-2020	CD 17	1000-701-0000	\$327.45	MAY 2020 INTEREST
5/27/20	6/7/20	501-2020	CD 20	1000-701-0000	\$378.62	MAY 2020 INTEREST
5/28/20	6/7/20	502-2020	CD 21	1000-701-0000	\$1,157.18	MAY 2020 INTEREST
5/28/20	6/7/20	503-2020	CD 22	1000-701-0000	\$347.92	MAY 2020 INTEREST
5/28/20	6/7/20	504-2020	CD 14	1000-701-0000	\$314.67	MAY 2020 INTEREST
5/28/20	6/7/20	505-2020	CD 16	1000-701-0000	\$337.68	MAY 2020 INTEREST
5/28/20	6/7/20	506-2020	CD 23	1000-701-0000	\$388.85	MAY 2020 INTEREST
5/20/20	6/8/20	507-2020	FFCB 2	1000-701-0000	\$2,040.42	MAY 2020 INTEREST
5/20/20	6/8/20	508-2020	FFCB 3	1000-701-0000	\$2,225.00	MAY 2020 INTEREST
5/28/20	6/8/20	509-2020	FHLMC 1	1000-701-0000	\$2,156.25	MAY 2020 INTEREST
5/28/20	6/8/20	510-2020	FHLB 1	1000-701-0000	\$2,250.00	MAY 2020 INTEREST
5/28/20	6/8/20	511-2020	FHLMC 2	1000-701-0000	\$2,125.00	MAY 2020 INTEREST
					\$20,647.99	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

None.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for June 30, 2020 at 8:00 A.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-06-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**REDUCTION IN HOURS FOR KAREN HAAS
TO 12 HOURS PER WEEK
EFFECTIVE MAY 30, 2020**

WHEREAS, Karen Haas was hired as a part-time EMS – I on August 2, 2008 and required to work 16 – 24 hours per week; and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended, per Karen Haas request, that she reduce her hours to 12 hours per week; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the reduction in hours for Karen Haas to 12 hours per week.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of June, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR SEAN CONNELLY**

WHEREAS, Sean Connelly has completed his one-year probationary period; and

WHEREAS, the Fire Chief has determined that Sean Connelly's pay rate should be increased to \$20.16 per hour; and

WHEREAS, Sean Connelly's \$20.16 per hour pay rate is effective as of June 6, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$20.16 per hour effective June 6, 2020.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift "YEA"
Mr. Jones "YEA"

Resolution adopted this 8th day of June, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-06-03

Date of Resolution: June 8, 2020

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP**

ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 8th day of June, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-06-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR
TO EXECUTE DOCUMENTS FOR INSTALLATION OF ELECTRIC WITH DUKE
ENERGY FOR FIRE STATION 33**

WHEREAS, the Turtlecreek Township Board of Trustees have received a proposal from Duke Energy for the installation of electric at Fire Station 33 in the approximate amount of \$25,500.00; and

WHEREAS, the Turtlecreek Township Board of Trustees have approved the proposal from Duke Energy and authorize Tammy Boggs, Administrator to execute the documents necessary to install the electric for Fire Station 33; and

WHEREAS, the Turtlecreek Township Board of Trustees will authorize the payment. The source of the funds will be the Fire/EMS Fund (2193-760-720-0026) Buildings (Fire Station 33).

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day June, 2020

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/Fire Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-290-322-0000 (Trash Removal) an amount of \$2,000.00 for needed expenses. Mr. VanDeGrift moved

for adoption of the foregoing resolution. The motion was seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8th day of June, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of minutes.